

Wythenshawe Community Housing Group LTD Rent Refund	
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If you are joint tenants who do not have a joint Bank account:

Please note where the tenancy is in joint names a refund can only be paid into a joint account in those names. You can have the refund made payable to just one of you, by completing the information below and making sure it is signed by both tenants.

If you are a sole tenant with no Bank account:

You can have the refund made payable to a friend or relative who has an account.

Please be aware that proof of those Bank details will need to be attached to this form if the refund amount is for £1000 or over. (Bank statement, blank cheque or a bank card where those details are visible can be used)

Address the refund relates to:	
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Please make the refund for payable to: Name:

Sort Code:

Account Number:

(enter the names of the bank account holder, sort code and account number that the refund will be made payable into)

Names of all Joint Tenants	Signature of all Joint Tenants	Date

Please return this form to Rental Income Team at:

Wythenshawe Community Housing Group LTD , 8 Poundswick Lane, Manchester, M22 9TA

Office use only:

PRO/HA: please sign declaration, attach to Rent Refund Form and forward to WPHT Finance Team

Please make rent refund for £ _____ payable to person(s) named above. I confirm that I have verified the Signature(s) of the tenant(s).

Signed:		PRO/HA	Date:	
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