



## Person Specification

### Apprentice Technician (TRADE)

SECTION	CRITERIA
<b>Education &amp; Qualifications</b>	<ul style="list-style-type: none"> <li>• Meets the minimum standard for CITB and BPEC</li> </ul>
<b>Skills, Knowledge &amp; Experience</b>	<ul style="list-style-type: none"> <li>• A basic knowledge and understanding of working in a building/construction environment;</li> <li>• Must be able to establish and maintain good customer relationships; and understand what delivering a customer focused service entails;</li> <li>• Ability to communicate on a one-to-one basis;</li> <li>• Must be honest, reliable and have integrity;</li> <li>• Must have a flexible attitude to working hours;</li> <li>• Produce information in a written format, including completion of necessary work documentation;</li> <li>• Ability to carry out duties under supervision following instruction and learning from feedback;</li> <li>• Ability to work as part of a team;</li> <li>• Ability to work to targets;</li> <li>• Must be prepared to work towards securing a full driving licence;</li> <li>• Must be prepared to work at heights using ladders, scaffolding and work in confined spaces and in a variety of work conditions;</li> <li>• Be able to use initiative and remain calm under pressure;</li> <li>• Must be prepared to undertake additional training associated with the specific requirements of the trade as and when required.</li> </ul>

### **Key Responsibilities of Role**

- Working within the Property Services Division of WCHG to develop competence to the relevant NVQ qualification in a main trade. To work as part of a wider team to develop skills and experience in performing tasks outside the base trade.

### **Key Team Relationships**

#### **Key Internal working relationships are with**

- Senior Managers
- Assigned mentor(s)
- Operational Teams across the Group
- Colleagues and service users

#### **Key External working relationships are with:**

- Customers and tenants
- Contractors – providing agreed services on the Group's behalf
- College Tutor(s)