|  |  |
| --- | --- |
| **APPLICATION FORM** | |
| INFORMATION ABOUT YOUR GROUP | |
| What is the name of your group? |  |
| Please give details of two members of your group (these shouldn’t be from the same address or family) | |
| Name (main contact for correspondence) |  |
| Address |  |
| Postcode |  |
| Daytime telephone number |  |
| Email address |  |
| Name |  |
| Address |  |
| Postcode |  |
| Daytime telephone number |  |
| Email address |  |

|  |  |  |
| --- | --- | --- |
| YOUR CLEAR UP EVENT | | |
| When will your clear up take place?  Please delete as appropriate. | Friday 20 March | Saturday 21 March |
| Where will your clear up take place?  If possible, give the area postcode. |  | |
| How many people do you expect to get involved? |  | |
| Please tell us about the activity or event being planned. | | |
|  | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **EQUIPMENT INFORMATION** | | | | | | |
| To allow community groups to participate in the National Community Clear Up Event, we have provided a list of basic clear up items. Please indicate which items you require. | | | | | | |
| **Kit type** | | **Items** | **Quantity Required** | | | |
| Basic Clear Up Kit | | Adult Litterpicker |  | | | |
|  | | Handihoops |  | | | |
|  | | Rigger Gloves |  | | | |
|  | | Long Handled Broom |  | | | |
|  | | Shovel |  | | | |
|  | | Leaf Boards |  | | | |
|  | | Thornmaster Gloves |  | | | |
|  | | Litterpick Bag |  | | | |
|  | | Refuse Sacks |  | | | |
|  | | High Viz Vests |  | | | |
| **We also have limited stocks of the following items. Please indicate if you require any of the items below and we will try to accommodate your request.** | | | | | | |
| **Item** | | | | | **Quantity Required** | |
| Litterpickers Trigger Type Kids | | | | |  | |
| Handiscoop (Dog Foul Pickers) | | | | |  | |
| Flexible Bucket | | | | |  | |
| Childrens Rigger Gloves | | | | |  | |
| Branch Loppers | | | | |  | |
| Bypass Secateurs | | | | |  | |
| Digging Spade | | | | |  | |
| Digging Forks | | | | |  | |
| Edging Shears | | | | |  | |
| Planting Trowel | | | | |  | |
| Planting Fork | | | | |  | |
| Power Rake | | | | |  | |
| Plastic Fan Rake | | | | |  | |
|  | | | | | | |
| **If you require any assistance with the disposal of rubbish and recycling, please indicate below** | | | | | | |
|  | | | | | | |
| **DECLARATION** | | | | | | |
| On behalf of the group submitting this application, we confirm that the information contained in this form is accurate. We also certify that any resources received will only be used for the purpose described in this application. | | | | | | |
| Signature | | | | Signature | | |
|  | | | |  | | |
| Name (CAPITALS PLEASE) | | | | Name (CAPITALS PLEASE) | | |
|  | | | |  | | |
| Date |  | | | Date | |  |
| Both people named on this application must complete the declaration above. | | | | | | |
| **Data Protection Notice**  The details you submit on this form are confidential. Council staff will use them to assess your eligibility to receive public funds.  We may check the information you give us, or information someone else gives us about you, with other information we hold. We may also get information from other council departments, or give details to them, to check the accuracy of information, to prevent or detect crime, and /or to safeguard public funds in accordance with the law.  We will not give information about you to anyone outside Manchester City Council, or use information about you for any other purpose, as stipulated in the Data Protection Act 1998.  If you want to know what information we have about you, or the way we use your information, you can write to us at the address given below.  **Freedom of Information Act**  Under the Freedom of Information Act, anyone may make a request for access to recorded information held by the Council, including the information you submit on this application (and any subsequent correspondence). | | | | | | |
| **Please return completed form to:**  Customer and Community Engagement Team,  Manchester City Council,  Wenlock Way,  Manchester M12 5DH  **Tel:** 0161 274 6422 **Fax:** 0161 276 7630  **Email:** [**community.engagement@manchester.gov.uk**](mailto:community.engagement@manchester.gov.uk) | | | | | | |