



Wythenshawe
WORKS

Mobile Cleaning Services

Cottage Flats

AREAS	STANDARDS
Cleaning Duties	<ul style="list-style-type: none">• Sweep down stairs and landings – fortnightly• Mop stairs and landings – fortnightly• Wipe down walls – as necessary• Dust hand rails and ledges– fortnightly• Wipe down the communal front door – fortnightly• Clean service cupboard doors – as necessary• Hoover carpet at front door – fortnightly• Litter pick to front paths – fortnightly
Health and Safety Checks, including fire risk management checks	<ul style="list-style-type: none">• Check entrance doors are secure• Check lighting• Check for any repairs required• Check for trip hazards, mats, personal items or waste left in communal area• Report any issue or repairs identified