

LIVING WELL FUND GUIDANCE FOR COMMUNITY GROUPS

I'm delighted you're considering applying to the Living Well Fund and thank for your interest in working with Wythenshawe Community Housing Group (WCHG).

We are committing to playing a leading role in creating healthier, safer communities. The Living Well Fund supports well run organisations across Wythenshawe who can help us achieve the objectives as per the Community and Neighbourhood Development Strategy and Living Well and Ageing Well Strategy:



Digital Inclusion: Getting customers and communities online



Community connections: Supporting local voluntary organisations to increase their capacity and local offer



Young People: Supporting young tenants to achieve their potential



Employment and Skills: Making sure customers benefit from Wythenshawe's exciting growth



Inclusive Communities: Creating inclusive communities where everyone belongs and has their voices heard



Older people: Creating opportunities for older residents to live well in their homes



Living Well: Supporting customer who are struggling to thrive in their tenancies and live well, including those who live with disabilities perhaps in supported accommodation



Domestic Abuse: Support people affected by domestic abuse access support and move forward in their lives



Healthy communities: Help Wythenshawe become healthier

We would like to hear from organisations rooted in Wythenshawe with deep knowledge of the community to deliver creative and realistic work to help achieve those outcomes. We will not be prescriptive in what we will fund as we believe that the community knows how best to solve its challenges.

WHO CAN APPLY?

The fund is open to voluntary and community sector organisations based in Wythenshawe or delivering services to people that live in Wythenshawe. **The maximum grant is £5,000.** Organisations must ensure the project funded by Living Well Fund primarily benefits our tenants and residents.

Organisations must also:

- Be constituted
- Have a set of objectives that allows them to undertake the activities they are proposing
- Be values driven
- Be non-party political
- Provide services or activities that are not religious in nature and do not promote religious affiliation
- Have at least three trustees or directors (who are not related to each other and are not paid shareholders)
- Have a bank account in the organisation's name

WELL RUN:

The Living Well Fund will fund organisations that can evidence they are organised and operated in a way that increases the likelihood of their activities being effective.

Organisations must be able to evidence that they have:

- Adequate governance, including a functioning board and key policies (e.g. Safeguarding, insurances etc)
- Staff and volunteers with the appropriate skills to carry out their activities.

DUE DILIGENCE:

Following the offer of a grant, we will carry out a number of checks to ensure all the information given in the application form is accurate. If all of the checks are satisfactorily passed, a final grant offer will be made.

DIVERSE RANGE OF INCOME AND ADDITIONAL INCOME:

Organisations that are able to evidence that they receive income other than what they are hoping to receive from Living Well Fund will be received most favourably.

MONITORING ORGANISATIONS:

Organisations will be required to provide information at agreed intervals throughout the grant.

MONITORING ORGANISATIONS CONTINUED...

Type of Information	Description	Regularity
Activities	What activities have taken place with how many people	Mid-point
Outcomes	Progress towards outcomes as detailed in application	Mid-point
Additional Funding	Description and amounts of additional funding	Mid-point
Beneficiary Data	Number of WCHG tenants and residents	Mid-point
Finance Form*	Expenditure	Mid-point

*we reserve the right to ask for receipts for expenditure for up to 12 months after your final report is received.

SUPPORTING INFORMATION:

With your application, please include expenditure information. An example is below.

Activity	Information	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
		£												
Staff														
Room Hire														
Travel														
Materials														
Overheads														
Publicity														
Food and drink														

THE FINAL REPORT:

The final report must be received within 4 weeks of the completion of your project. If the report is not to the required standard, or not received at all, organisations will not be able to apply for further funding from any of our funding streams.

SUPPORT:

We recognise organisations may need support during the grant period, or around the reporting time. Our community and neighbourhood development team is available and will be in touch throughout.